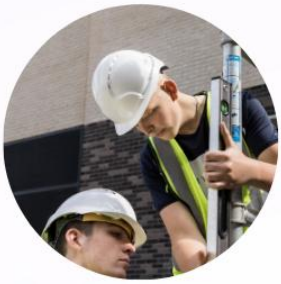

Aldridge Education Charging and Remissions Policy 2026

Bringing learning to life. Leaving no one behind.

ALDRIDGE EDUCATION

Document Control

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1 Introduction

1.1.1 The Governing Committee recognises the valuable contribution that the wide range of additional activities, including clubs, out of school trips, residentials and experiences of other environments, can make towards students' all round educational experience and their personal and social development. (Throughout this policy, the term "parents" means all those having parental responsibility for a child.)

2 Charging

2.1 The Governing Committee / Principal reserves the right to make a charge in the following circumstances for activities organised by the Academy:

i Academy trips and residentials in school time: the board and lodging element of the residential experience and outdoor pursuit courses;

ii Activities outside school hours: the full cost for each student of journeys, trips and overnight stays in the United Kingdom and abroad which take place at weekends and during holidays, which are deemed to be optional extras;

iii Materials: the cost of materials or ingredients for design and technology and food technology;

iv Acts of vandalism and negligence: the Governing Committee / Principal reserves the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a student;

v Revision resources: BACA can and does procure appropriate high quality revision resources at the best price available. Where possible these will be further discounted. Parents will be charged for the cost of these resources.

vi Examination fees: if a student has not regularly attended the lessons for a particular examination subject, the examination fee may be requested, refundable if the student attends for examination. If, without a medical certificate explaining the reason, a student fails to complete examination requirements for any public examination for which the Academy has paid an entry fee, the Governing Committee / Principal may seek to recover the fee from the parent. There may be a charge for examination entry where there is a request from the parent for additional subject entries to be made which are not supported by the Academy.

3 Remissions

3.1 The Governing Committee / Principal may remit charges in full or in part to parents after considering specific hardship cases. The Governing Committee / Principal invites parents to apply, in the strictest confidence, for the remission of

charges in part or in full. The Principal will authorise remission in consultation with the Chair of Governors.

4 Insurance

4.1 Any insurance costs will be included in charges made for trips or activities.

5 Voluntary contributions

5.1 Nothing in this policy statement precludes the Governing Committee from inviting parents to make voluntary contributions.

6 Monitoring, Evaluation and Review

6.1 The Governing Committee will review this policy at least every two years and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the Academy.